Employment Application

J&J Home Care Inc.
FROM OUR HOME TO YOURS SINCE 1995

Date: _____

Name: _____

Address: _____

State/Province: _____

Zip/Postal Code: _____

SS Number: _____

J&J Home Care, Inc.
1301 W. Grand Ave
Artesia, NM
U.S.A.
88210
Phone: 575-746-2892
Fax: 575-746-3102
careers@jjhc.org

Home Phone: _____

Cell Phone: _____

Positions Applied for: _____

Salary Desired: _____

Hours Available to Work:

Day	Hours
Mon	
Tues	
Wed	
Thurs	
Fri	
Sat	
Sun	

◯ **Full-Time** ◯ **part-time** ◯ **Full or part-time**

When available to begin work? _____

Education

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Major or Degree
High School			
College Bus. or Trade School			
Professional School			
Other			

Have you ever been convicted of a crime: ◯ yes ◯ no

If yes, please explain

_____

Do you have a drivers license? ◯ yes ◯ no

State of issue: _____

Have you had any accidents in the past 3 years? ◯ yes ◯ no   **How many?** _____

Do you had any moving violations in the past 3 years? ◯ yes ◯ no   **How many?** _____

Previous Employment (list up to 3)

1.

Name of Employer:

Name of last supervisor:

Dates of employment:

    From: **To:**

Salary:

    From: **To:**

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: ◯ yes ◯ no

2.

Name of Employer:

Name of last supervisor:

Dates of employment:

    From: **To:**

Salary:

    From: **To:**

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: ◯ yes ◯ no

3.

Name of Employer:

Name of last supervisor:

Dates of employment:
     From: **To:**

Salary:
     From: **To:**

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: ◯ yes ◯ no

Skills:

Typing:

Computer: ◯ PC ◯ Mac ◯ Both

Applications (list all that apply):

Other Skills:

Please list 2 references other than relatives and previous employers

Name		
Position		
Company		
Telephone		

Use this space to add any additional information necessary to describe your full qualifications for the position which you are applying: